

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT



Activity month	March 2019
Report date	26/03/19
Person	Davey Peskett

Activities carried out (✓)

Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All		X4				X12						
Baird Close	4												
Betts Way	1												
Cobham Way	5												
County Oak Lane	1	+1											
County Oak Way	1	+1											
Crompton Way	3												
Faraday Road	2												
Fleming Way	Various												
Gatwick Road	Various	+1											
Hydehurst Lane	2												
James Watt Way	5	+1											
Jenner Road	2												
Kelvin Lane	2												
Kelvin Way	2							+1					
London Road	Various												
Manor Royal (road)	2/3	+1								+1			
Maxwell Way	4		+1					+1					
Metcalf Way	1	+1											
Napier Way	3							+1					
Newton Road	2												
Priestley Way	5		+2										
Royce Road	5												
Rutherford Way	5		+1			X1							
Tinsley Lane	4							X1					
Tinsley Lane North	5												
Wheatstone Close	5												
Whittle Way	5												
Whitworth Road	5												
Woolborough Lane	3												
Gateway 1 (Manor Royal)	-												
Gateway 2 (near Thales)	-	+1											
Gateway 3 (near Astral)	-	+2											
Gateway 4 (James Watt)	-	+1											
The Terrace	-	+1											
Crawters Brook	-												
Gatwick Road Parade	-	+1	+6	+1				+1					
Woolborough Subway	-		+1										
Green Lane Subway	-		+1			X1							

Description of “Other” activities provided

Our main focus in March has been to continue on with the edging of the verges. We have now finished Fleming Way and one side of Manor Royal Road. We aim to complete the rest as soon as possible in between grass cuts. Once completed, we will provide the exact meterage and weights.

We again noticed more damaged banners after the recent high winds which we took down and repaired as necessary.

We have spoken to Dave White of the small works team who has agreed to remove the damaged Newton Road sign for us.

Comments and observations

March has been a really positive month. We've made a good start on the grass cutting which should really help set the tone for the remainder of the grass cutting season. The Terrace has been box mowed and the roundabout by Astral Towers has been cut twice to give it a great finish due to its location and being a high footfall area.

As per the last meeting, Christian has arranged for more help from the patch to target zone 5. We have noticed this has made a big difference and the feedback from the staff involved has been that the area definitely needs the extra attention.

Suggestions for future actions, improvements or additional activities planned

We had a successful meeting last week with CGG, Boeing and Doosan with regard to the upcoming volunteer days in April. We were really pleased with everyone's enthusiasm and hope that this could lead to more regular events with even more companies looking to get involved.

We've noticed that the recently cleared alleyway by the train tracks along Tinsley Lane North has become a hotbed for litter. We aim for this to be one of the areas tackled with a volunteer team next month. We feel that this will be another area that will need constant attention going forward and potentially will need to come up with some preventative measures to help keep it in check.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)



Woolborough Lane: Before cleaning



Woolborough Lane: Before cleaning



Clearing the deadwood from the verges and roundabouts



Graffiti taken down along Magpie Walk



Example of wind damage to a banner



Fly tipping found in Zone 5



Some of the rubbish in Tinsley Lane North



Edging along Manor Royal Road - Before



Edging along Manor Royal Road - After

Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks + identify hotspots and trial extra bins
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance
Weedspraying (2 pa) funded by WSCC	Weed spraying (4 pa) Removal of dead standing weeds (4pa) Weed ripper as required	X2 weed sprays X4 dead weed removals Weed ripper as required On footpaths and common areas
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found
-	Reactive/response service through a single point of contact as required	Reactive/response service as required
-	Provide monthly information... <ul style="list-style-type: none"> • feedback on what has been done and what is planned • Available performance data - quantities such as volumes, lengths, waste weights etc (tba) • photographic evidence of before and after improvements, • suggestions for further/future enhancements • Attend meetings as required 	X12 reports (monthly)

Notes: (1) There is a requirement for Gateway 1, Gateway 3 and Crawter’s Brook People’s Park to be maintained to a basic level as described in the Annexes.